

Education Advocacy Checklist (cont'd)

Mark each element below with a "Y" for Applicable and Accomplished, "N" for Needs Attention, & "N/A" for Not Applicable

____ Verify the student's attendance and number of absences.

____ Determine whether the student exhibits any behavioral issues in school and whether that has led to in or out of school suspensions.

____ Contact the student's teachers and counselors as needed and help troubleshoot situations to avoid any disruption in attendance and to avoid a change in schools.

____ Review any previous assessments and/or recommendations specific to the student's learning styles, preferences, and/or areas of interest/need.

____ Consider whether the student is performing at grade level and has satisfactory grades. Ensure the student has needed assistance with homework and receives tutoring services if needed.

____ Consider whether the student exhibits exemplary performance that should result in enrollment in advanced or gifted classes or has a disability that would require additional support services.

When the need for student discipline arises:

____ Review the Student Handbook to ensure that the school abides by its stated progressive discipline plan.

____ Request documentation whenever a student is excluded or suspended from school.

____ Disciplinary Tribunals are required to be held when the principal recommends expulsion or suspension of greater than 10 days. Students have a right to be represented in these proceedings. If a disciplinary tribunal is scheduled, help ensure the student is represented.

Students with Gifted Needs:

____ Does the student exhibit extraordinary performance that should be tested for gifted services?

____ Does the student's current class schedule and placement provide advanced and/or gifted opportunities?

____ Are supports and services made available to the student?

Notes:



